


ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

<p>It is the applicant's responsibility to keep the information on this form current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>			
Name: Kelly Otte			Date: 4/8/11
Home Phone: 216-1546	Work Phone: 222-2747	Email: Kelly.oasis@comcast.net	
Occupation: Exec. Director		Employer: The Oasis Center for Women & Girls	
<p>Please check box for preferred mailing address. Work Address: 317 E. Call Street, 32301 City/State/Zip:</p>			
<p>XX Home Address: 1075 Alameda Drive, Tallahassee, FL 32317 City/State/Zip:</p>			
<p>Do you live in Leon County? XX Yes No If yes, do you live within the City limits? Yes XX No Do you own property in Leon County? XX Yes No If yes, is it located within the City limits? Yes XX No</p>			
<p>For how many years have you lived in and/or owned property in Leon County? <u> 11 </u> years</p>			
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference</p> <p>1st Choice: <u> Commission on the Status of Women & Girls </u> 2nd Choice:</p>			
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:</p> <p>Culture and Arts <u> </u> Environmental/ Growth Management <u> </u> Health Care <u> </u> Human Relations <u> </u> Human Services <u> </u> Housing <u> </u> Library Services <u> </u> Other Areas <u> </u></p>			
<p>Have you served on any previous Leon County committees? XX Yes No</p>			
<p>If Yes, on what Committee(s) have you served? Appointed by Bryan Desloge to serve on the Census 2010 Committee</p>			
<p>How many days per month would you be willing to commit for Committee work? 1 2 to 3 4 or more And for how many months would you be willing to commit that amount of time? 2 3 to 5 6 or more What time of day would be best for you to attend Committee meetings? Day Night</p>			
<p>DOING WHATEVER IT TAKES</p>			
<p>(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.</p> <p>Race: XX Caucasian African American Hispanic Asian Other Sex: Male XX Female Age: <u> 50 </u> Disabled? Yes XX No District <u> </u></p>			
<p>Persons needing a special accommodation to participate in an Advisory Committee should contact Christine Coble by telephone at 606-5300 or e-mail at CobleC@leoncountyfl.gov</p>			

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

I have been working with issues facing women and girls for 25 years. As you will see from my attached resume, I have worked in domestic violence and rape crisis programs, university and community based women's centers around the country. Since moving to Leon County in 1996 I have almost exclusively focused my efforts helping women and girls. I have worked at Refuge House, the Oasis Center for Women & Girls and PACE Center for Girls. I was also the Faculty Advisory to the FSU Women's Center and I am involved with a group of women statewide working to start a statewide association of women's centers. I am thrilled the County Commission voted to create the Commission on the Status of Women & Girls and would be honored to serve.

Please refer to my resume for more information about my other areas of community involvement. Thank you!

References (you must provide at least one personal reference who is not a family member):

Name: Kathy Bye Telephone: 509-9737

Address: 3956 Bobbin Brook Cir, Tallahassee, 32308

Name: Kristine Knab Telephone: 386-9007

Address: 2119 Delta Boulevard, Tallahassee, FL 32303

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? ☒ Yes ☐ No

Are you willing to complete a financial disclosure form and/or a background check, if applicable? ☒ Yes ☐ No

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? Yes ☒ No ☐ If yes, from whom? _____

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? ☒ Yes (but unclear about this. ☐ No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? Yes ☒ No ☐ If yes, please explain _____

Do you or your employer, or your spouse or child or their employers, do business with Leon County? Yes ☒ No ☐ If yes, please explain _____

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? Yes ☒ No ☐ If yes, please explain _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: _____

KELLY OTTE
1075 Alameda Drive
Tallahassee, FL 32317
(850) 212-6412

EDUCATION

Master of Public Administration, University of North Florida, 1994

B.A., Criminal Justice, Women's Studies Minor, University of North Florida, 1993

PROFESSIONAL EXPERIENCE

Executive Director (& Founder)

2/09 to present

The Oasis Center for Women & Girls
Tallahassee, Florida

www.theoasiscenter.net

Provide leadership, fund development, volunteer and board leadership, community relations, program development and much more. The Oasis Center is a women and girls community resource centers whose mission is to "improve the lives of women & girls through celebration and support. Prior to becoming the Executive Director I was the President of the Board of Directors.

Interim Executive Director

1/11 to present

The PACE Center for Girls
Tallahassee, Florida

Provide leadership during executive transition. The PACE Center for Girls' mission is to provide girls and young women an opportunity for a better future through education, counseling, training and advocacy.

Columnist

6/10 to present

The Tallahassee Democrat
Tallahassee, Florida

and 2/08 to 4/09

I write a column called Nonprofit Notes for the paper. The column focuses on nonprofit management and leadership with a specific focus on Boards of Directors.

President

4/05 to 12/10

Action Consulting
Tallahassee, Florida

Provide management training, executive support, leadership development, staff development, strategic planning, board training, and program development for the staff of not-for-profit organizations. From 2005-2007 I was under contract to the Florida Coalition Against Domestic Violence to develop a new program including writing a management/leadership curriculum, and to facilitate the delivery of that curriculum for the TEAM Program (Teaching Empowerment Advocacy Management).

Executive Director

11/05 to 2/09

United Partners for Human Service
Tallahassee, Florida

www.UnitedPartnersforhumanservices.org

First Executive Director for Coalition representing more than 100 Human Service Agencies. UPHS primary mission is to strengthen accountability and effectiveness of human services while enhancing the public understanding of the contribution of the non profit sector on the quality of life in the Big Bend.

Visiting Lecturer**1999 to 2009****Florida State University, School of Social Work**

Tallahassee, Florida

Teach classes to both Undergraduate and Graduate students. Classes teaching/taught: Personnel Management, Family Violence and Legislative Advocacy.

Adjunct Professor**2005 to 2009****Florida State University, College of Public Administration**

Tallahassee, Florida

Teach Nonprofit Management to both Graduate and Undergraduate Public Administration Students.

Executive Director**1/96 to 4/05****Refuge House, Inc.**

Tallahassee, Florida

Responsible for the overall executive leadership, administration and operations for an Agency charged with providing domestic violence and sexual assault services to the greatest number of counties in Florida. Operations included 2 emergency shelters, a Sexual Assault Nurse Examiner program, Court- house program, and outreach offices located in each of 7 counties, a childcare center and a thrift store. Provided personnel leadership to 60 staff members. Provided staff leadership and support to the Board of Directors. Provided fiscal leadership including developing the annual operating budget which grew from \$499,000 in 1996 to \$2.4 million in 2004/2005, grant management and reporting to over 30 funding sources (local, state and federal) and maintaining a quality accounting system. Provided for agency funding through effective resource development, including grant writing, special events, entrepreneurial activities and other fund development strategies. Required extensive understanding of criminal justice system. Responsible for effective public relations with media, criminal justice system, the corporate community, and the community at large. Responsible for promoting a community understanding of the needs of domestic & sexual violence survivors, the agency and its mission.

Adjunct Instructor**8/95 to 5/96****University of North Florida, Criminal Justice Program**

Jacksonville, Florida 904-646-2850

Taught classes to Undergraduate students in the Criminal Justice Program. Classes: Introduction to Criminal Justice.

Education Coordinator**11/91 to 1/96****University of North Florida**

Women's Center

Jacksonville, Florida 904-646-2528

Developed and presented educational presentations on a wide range of topics to a wide variety of campus and community groups. Conducted research and literature reviews in advocacy and victimology fields. Acted as Victim Advocate; offered crisis counseling, assisted victims through community legal and/or student judicial processes. Developed and presented advocacy training to volunteers. Assisted Director with budgets, annual reports, goals & objectives and policy evaluation.

Advocate**8/94 to 1/96****Hubbard House Domestic Violence Center**

Jacksonville, Florida 904-354-3114

Provided crisis intervention to victims of domestic violence, both in residence at the emergency shelter and over the crisis hotline.

Intern**1/93 – 5/93****Clay County Sheriff's Department**

Orange Park, FL

200 hour internship to satisfy requirements for BA in Criminal Justice. Included patrol, jail, booking, records, dispatch, etc.

Marketing/Sales Coordinator**8/88 to 8/91****Chris-Craft Boats**

Sarasota, Florida 813-351-4900

Crisis Counselor**2/86 to 8/88****Women in Crisis Domestic Violence Center**

Norfolk, Virginia

Provided crisis intervention to victims of domestic violence, both in residence at the emergency shelter and over the crisis hotline.

OTHER

Completed the Supreme Court of Florida Certified Mediation Training Course, 2004

Substance Abuse Counselor Certification Training, University of Utah, 1986

CIVIC & PROFESSIONAL AFFILIATIONS

Member, Leadership Tallahassee Nominating Committee, 2011

Member, Leon County Schools 21st Century Program Advisory Council, 2010-present

Chair, Human Services Day Committee, Leadership Tallahassee, 2011

Volunteer, Challenge Day, Rickards High School 2010

Volunteer, Children's Community Garden, Progressive Pediatrics, 2010

Volunteer, Cold Night Shelter, 2010

Board Member, Big Bend Homeless Coalition, 2009-present

Chair, Board Governance Committee, BBHC, 2009-2011

Member, Club 25, 2009-present

Co-Chair, Youth Advisory Board Palmer Monroe Teen Center, 2010

Leadership Tallahassee, Conference Chair, 2010

The Able Trust Grant Policies Review Committee, 2009

Census 2010 Committee, County Commission Appointee, 2009

Chair, Student Advisory Council, Buck Lake Elementary, 2009/2010, 2010/2011

Member, District Advisory Council, Leon County Schools, 2009/2010

Member, Student Advisory Council, BLE, 2008/09

Leadership Tallahassee, Board of Governors, 2005-2009

City/County Human Services Joint Planning Board, 2008

Capitol City Youth Services, Volunteer to the Board of Directors, 2009

FSU Women's Center Board, Faculty Advisor – 2005/06, 2006/07

Ability 1st, Volunteer to the Board of Directors- 2006, 2007

Mothers in Crisis, Volunteer to the Board of Directors – 2008, 2009

Leadership Tallahassee, Curriculum Chairperson Class 23 - 2005/2006

Lee's Place, Volunteer to the Board of Directors - 2005/2006

Tallahassee Girl's Choir, Board of Directors - 2005/2006

United Way of the Big Bend, Board of Directors - 2003/2004 & 2004/2005

United Partners for Human Services, President of the Board – 2004/05

United Partners for Human Service, Board of Directors – 2001/02, 2002/03, 2003/04, 2004/05
Buck Lake Elementary School Parent Volunteer - 1999 - present
2nd Judicial Circuit Public Safety Coordinating Council - 2002-2003
Tallahassee Homeless Coalition, Quality of Service Committee Chair - 2002/2003
Florida Coalition Against Domestic Violence, President - 2000/01
Florida Coalition Against Domestic Violence, 1st Vice President - 1999/00
Florida Coalition Against Domestic Violence, Treasurer – 1997/98, 1998/99
Florida Coalition Against Domestic Violence, Region Representative - 1996/97
Florida Council Against Sexual Violence, Member - 1995 - 2005
Women's Center of JAX Board of Directors, Founding Board Member, 1994
Women's Center of JAX Board of Directors, Planning Committee Chair - 1994-1996
Women's Center of JAX, Program Committee Chair - 1995-1996
Jacksonville Sexual Assault Center, Volunteer - 1991-1994
University of North Florida, Student Senate Pro Temp, 1993
University of North Florida Student Senator, 1992/93 – 1993/94
Safe Ride Escort Program, Co-Founder, University of North Florida – 1992/94
Virginian's Against Child Abuse, Board of Directors - 1986-1988
Advocates to End Domestic Violence, Carson City, Nevada, Volunteer - 1984-1986

RECOGNITION/AWARDS

Leader of the Year, Leadership Tallahassee, 2010
25 Women You Need to Know, Tallahassee Democrat, 2010
Recipient, Starfish Award, Boys & Girls Clubs of the Big Bend, 2009
Finalist, Leader of the Year, Leadership Tallahassee, 2009
Recipient, Women of Distinction Award, Girls Scouts of the Big Bend, 2009
Instructor of the Year, College of Social Work, 2007
March 12, 2005 designated "Kelly Otte Day" by the Leon County Commission
Outreach facility named "The Kelly Otte Center" by the Refuge House Board of Directors, 2005
Nominee, Distinguished Teaching Award, FSU 2005/06 & 2007/2008
Finalist, Leader of the Year, Leadership Tallahassee, 2004
Finalist, Champion for Children, Kids Incorporated, 2004
Distinguished Alumnus, College of Arts & Sciences, University of North Florida, 2004
Women in Leadership/Women's History Month, Tallahassee Community College, 2003

PRESENTATIONS/CLIENTS:

Ability 1st (2006, 2007)
Association of Fundraising Professionals (2008)
Atlanta Coast Conference Leadership Conference (2010)
Betty Griffin House (2004)
Big Bend Cares (2006)
Big Bend Homeless Coalition (2008, 2009)
Boys & Girls Clubs of the Big Bend (2010)
Building Better Boards Conference, Leadership Tallahassee (2005, 2006, 2007, 2008, 2009, 2010)
Capital City Youth Services (2008)
Catholic Charities (2007, 2008)
Center for Substance Abuse Treatment (Atlanta, GA) (2003)
Chamber of Commerce, LEADS Group (2010)
Colorado Coalition Against Domestic Violence (2009, 2010)
Conference for Excellence in Nonprofit Leadership (2004, 2005, 2006, 2007, 2008, 2009)

Domestic Abuse Shelter (2005, 2007)
ECHO, 2010
Eglin Air Force Base Leadership University (2010)
Favor House, Pensacola (2008, 2010)
Florida Alcohol & Drug Abuse Association Family Intervention Specialist's Training (2005)
Florida Alcohol & Drug Abuse Association Women's Conference (2006)
Florida Coalition Against Domestic Violence, various conferences & trainings (1997-2009)
Florida Council Against Sexual Violence, annual conference (2001, 2003, 2008)
Florida Psychiatric Association (2008)
Florida State University, Women In Business Conference (2011)
Florida State University Institute on Family Violence National Supervised Visitation Conference (2005, 2006)
Florida State University Leader Shape Program (2006, 2007, 2008, 2009, 2010)
Florida State University Schools (2010)
Girls Inc., Jacksonville (2010)
Great Tallahassee Chamber of Commerce LEADS Group (2010)
Guardian Ad Litem, 2nd Judicial Circuit (2009)
Hubbard House (2006, 2007, 2009)
Iowa Coalition Against Domestic Violence (2002)
Iowa Coalition Against Sexual Assault (2010)
Leadership Tallahassee (2006, 2007, 2008, 2009, 2010)
Leadership TCC (2007)
Lee's Place (2005, 2006, 2009)
Leon County Schools Foundation (2010)
Leon County Sustainable Communities Summit, (2010)
Maryland Coalition against Sexual Assault, Keynote & Workshops (2004)
Micah's Place (2008)
Mothers In Crisis (2008)
National Coalition Against Domestic Violence (2002, 2004, 2006)
National Association of Insurance Brokers (2007)
National Sexual Violence Resource Center (2010)
Nevada Network Against Domestic Violence, Keynote & Workshops (2003, 2004)
Ohio DV Network (2003)
Okaloosa County Domestic Violence Coordinating Council (2010)
Pace Center for Girls, Jacksonville State Office (2009, 2010)
Pace Center for Girls, Leon Board of Directors (2009)
Pace Center for Girls, Leon Staff (2009)
Peace River Center, 2008
Riley House, 2008
Serene Harbor of Brevard County (2008)
Shelter House, 2008
Shelter for Abused Women (2008)
Strategic Nonprofit Alliance Partnership (2005, 2006, 2007, 2008)
Southeast Evaluation Association (2009)
Sunrise of Pasco County (2006, 2007, 2008)
Tallahassee Regional Estate Planning Council (2010)
Tallahassee Society of Association Executives, Annual Conference (2008)
Tallahassee Society of Association Executives, Membership Meeting (2008, 2011)
The Alzheimer's Project (2007, 2008)
The Center for Substance Abuse Treatment, Atlanta Conference (2003)

T.R.E.A.T.S. (2005)
Thomasville Community Resource Center (2005, 2007, 2008, 2009)
UPHS Nonprofit Management & Leadership Conference, (2006, 2007, 2008, 2009, 2010)
United States Air Force, Eglin Air Force Base Leadership University (2010)
University of Texas at Arlington (2007, 2008)
VISIT Florida! (2008)
Wellesley College, International Research & Action Conference (2004)
Youth Leadership Tallahassee (2008, 2009, 2010, 2011)